

## **CITY OF BURTON**

A **CALLED & WORKSHOP meeting** of the Burton City Council at 4:00 p.m. was held on Tuesday, July 28, 2020 in the Burton City Hall at 12200 E. Mulberry Street Spur 125, Burton, Texas.

### **Members Present:**

Mayor David Zajicek	Mayor Pro-tem Nathan Kalkhake
Councilmember Buck Oliphant	Councilmember Jason Schoenvogel
Councilmember Tommie Gilmon	Councilmember Jerry Martin

**Members Absent:** **Others Present:** City Secretary Angela Harrington

**Citizens Present:** David Legere of LCMS via conference call.

**1. Mayor David Zajicek connected to conference call, called the meeting to order at 4:02 p.m. and established a quorum.**

**2. Action and Discussion Item:**

- 1. RESOLUTION 20200728 AUTHORIZING AND SELECTING AN ADMINISTRATION PROFESSIONAL SERVICE TO ASSIST THE CITY IN ITS APPLICATION AND IMPLEMENTATION OF ONE OR MORE CONTRACTS, IF AWARDED, FROM THE TEXAS GENERAL LAND OFFICE'S (GLO) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – MITIGATION (MIT) PROGRAM**

A motion was made by Mayor Pro-tem Kalkhake and seconded by Councilmember Oliphant to APPROVE RESOLUTION 20200728 authorizing and selecting Langford Community Management Services as the Administrative Professional Service to assist the City in its application and implementation of one or more contracts, if awarded, from the Texas GLO CDBG-MIT Program.

FOR: Gilmon, Martin, Schoenvogel

AGAINST: None

The motion passed.

**2. AN HOURLY RATE INCREASE FOR CITY SECRETARY**

A motion was made by Councilmember Oliphant and seconded by Councilmember Martin to APPROVE an hourly rate increase for the City Secretary from \$16.50 an hour to \$18.15 an hour.

FOR: Gilmon, Kalkhake, Schoenvogel

AGAINST: None

The motion passed.

**3. Called Meeting was Adjourned @ 4:15 p.m. Workshop Meeting began immediately after.**

**4. Workshop Discussion Regarding the Creation of Sub-Committees:**

**A. TO SURVEY AND ADDRESS MINOR ROAD MAINTENANCE ISSUES**

The Mayor and City Secretary gave Council updates on the progress of Waller County Asphalt's repair of W. Burton Street and the delay of the Inter-local Agreement required for Washington County to repair N. Railroad St. north of Washington St. Council discussed the need for several roads with potholes in town to be repaired and created a committee of Councilmember Schoenvogel and Mayor Pro-tem Kalkhake to see to that task and keep tabs on future maintenance needs of city streets. Councilmember Gilmon voiced her concern of the safety of children playing near S. Main Street. The possibility of speed bumps to slow the speed of traffic was mentioned. There was also discussion on what a contract with Waller County Construction would include if we were to enter into one having them do routine maintenance on city streets.

#### **B. TO DRAFT A GRASS AND YARD ORDINANCE**

The City Secretary presented Council with brief history of proposed Ordinances regarding Yard Maintenance that were on January through May 2020 agendas and revisions requested. City Attorney, Aaron Kleinschmidt has presented an ordinance having all revisions and a copy was given to councilmembers. There were two minor changes suggested during discussion and Council was asked to read thoroughly at home and notify the City Secretary of any other needed revisions. The ordinance will possibly be placed on the August agenda for Approval.

It was determined that Councilmember Martin and Councilmember Oliphant would serve as the Committee to oversee grass & yard issues and to also take care of the traffic and street signs needing replacement.

#### **C. TO DETERMINE METHOD OF ORDINANCE ENFORCEMENT**

The Mayor informed Council of his scheduled meeting with a Ryan Hall; who could be a possible solution to our code enforcement issues. He has also tried to re-contact Mr. Schneider of Giddings to talk to him again at more length regarding this topic but has not heard back from him. The Mayor will continue to work on how to enforce ordinances given the absence of a police officer.

#### **5. Workshop meeting was adjourned at 4:45 p.m.**

FOR: Gilmon, Kalkhake, Martin, Oliphant, Schoenvogel

AGAINST: None

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Mayor

Attest:

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City Secretary